

HIRE AGREEMENT

This Agreement incorporates the Terms and Conditions of Hire which are available at [www.ssaviours.org](http://www.ssaviours.org) and is for the hire of: (please tick)

**St Saviour’s Parish Church**

**St Saviour’s Church Hall**

Day and Date of Hire:

Start Time: am/pm *to* End Time: am/pm (incl set up & clear)

Hire Charge:

Hirer’s Full Name, Address:

Hirer’s email and telephone:

\*Responsible Person’s name, email address & phone number: (if different from above)

Church/Hall hired for:

Facilities required:

Are there periods during the hire when no-one will be on the premises (if so, please state when):

Will alcohol be supplied at this Event? YES NO

You are obliged to name a Person Responsible for the Supply of Alcohol at this event – please provide name, email address & phone number.

I/We have read and accept the terms and conditions relating to the hire of St Saviour’s Church and Hall and agree to comply with them and be bound by them.

Signature: Print Full Name:

for and on behalf of (if applicable) :

Dated:

Signed on behalf of St Saviour’s PCC:

Print Full Name:

Dated:

**This agreement contains the whole agreement between the parties.**

Please complete one copy of this Agreement for each event you wish to book, and return it by email to :

The Church Booking Secretary or The Hall Booking Secretary  
Jenny Wigram Tina Alder  
18 Spencer Gate 15 Gurney Court Road  
St Albans AL1 4AD St Albans AL1 4QU

01727 864490   
[jennywigram@ntlworld.com](mailto:jennywigram@ntlworld.com) [hallstsaviours@gmail.com](mailto:hallstsaviours@gmail.com)

and

Parish Administrator  
Imogen de la Bere  
07768 963 395  
[Parish.stsaviours@gmail.com](mailto:Parish.stsaviours@gmail.com)

**CURRENT HIRE CHARGES:**

**Church**:

Per day (includes use of the hall): £455 (summer) £555 (if heating used)

Hourly rate £32

(£10 per hour heating surcharge if used)

**Hall**:

Per hour £34 (summer) £39 (winter)

Community rate: £25

(£5 per hour heating surcharge if used)