

HIRE AGREEMENT

This Agreement incorporates the Terms and Conditions of Hire which are available at [www.ssaviours.org](http://www.ssaviours.org) and is for the hire of: (please tick)

**St Saviour’s Parish Church**

**St Saviour’s Church Hall**

Day and Date of Hire:

Start Time: am/pm *to* End Time: am/pm (incl set up & clear)

Hire Charge:

Hirer’s Full Name, Address:

Hirer’s email and telephone:

\*Responsible Person’s name, email address & phone number: (if different from above)

Church/Hall hired for:

Facilities required:

Are there periods during the hire when no-one will be on the premises (if so, please state when):

Will alcohol be supplied at this Event? YES NO

You are obliged to name a Person Responsible for the Supply of Alcohol at this event – please provide name, email address & phone number.

I/We have read and accept the terms and conditions relating to the hire of St Saviour’s Church and Hall and agree to comply with them and be bound by them.

Signature: Print Full Name:

for and on behalf of (if applicable) :

Dated:

Signed on behalf of St Saviour’s PCC:

Print Full Name:

Dated:

**This agreement contains the whole agreement between the parties.**

Please complete one copy of this Agreement for each event you wish to book, and return it by email to :

The Church Booking Secretary or The Hall Booking Secretary
Jenny Wigram Tina Alder
18 Spencer Gate 15 Gurney Court Road
St Albans AL1 4AD St Albans AL1 4QU

 01727 864490
jennywigram@ntlworld.com hallstsaviours@gmail.com

and

Parish Administrator
Imogen de la Bere
07768 963 395
Parish.stsaviours@gmail.com

**CURRENT HIRE CHARGES:**

**Church**:

Per day (includes use of the hall): £455 (summer) £555 (if heating used)

Hourly rate £32

(£10 per hour heating surcharge if used)

**Hall**:

Per hour £34 (summer) £39 (winter)

Community rate: £25

(£5 per hour heating surcharge if used)